



To: All Subcontractors, Vendors, and Suppliers of KODAK

KODAK is committed as an Affirmative Action/Equal Opportunity Employer which requires that we inform you of our [policy](#) of equal employment opportunity and request your compliance with applicable laws and regulations relating to equal employment opportunity and affirmative action reporting and employment practices.

By entering into an agreement with KODAK you are certifying that, to the extent applicable, you comply with the equal opportunity, affirmative action, and employee notice requirements specified in the Equal Opportunity Clauses at 41 CFR 60-1.4, the veteran reporting requirements at 41 CFR 60-300.10, and the Employee Notice Clause at 29 CFR 471 Appendix A to Subpart A. Also to the extent applicable, **this contractor and subcontractor shall abide by the requirements of 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.**

We appreciate your efforts and assistance in this area.

Sincerely,

Jeanne Hilley
Vice President, Human Resources