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**EASTMAN BUSINESS PARK  
RULES AND REGULATIONS**

1. Except in the limited designated smoking areas, there shall be NO SMOKING at, on or in any: (a) portion of the Eastman Business Park campus; (b) vehicles in or on the campus; (c) leased areas and buildings; and (d) any common areas. The prohibition against smoking expressly also includes e-cigarettes, vapor cigarettes or other similar devices.
2. No firearms, explosives or other weapons shall be brought onto or used anywhere in Eastman Business Park at any time.
3. No person shall use, manufacture, sell, distribute or possess illegal drugs or other illegal chemical substances at Eastman Business Park. Additionally, no person shall manufacture or sell alcoholic beverages. If any Tenant serves alcohol in or at its leased premises, such Tenant assumes all risk, liability and responsibility with respect to same and Kodak shall have absolutely no liability or responsibility relating to same. All persons are prohibited from reporting to work or entering Eastman Business Park at any time under the influence of illegal drugs or impaired by the influence of alcohol.
4. No person shall engage in fighting, horseplay, gambling, bullying or any type of harassment.
5. No person shall perform solicitation, in any manner or form, at Eastman Business Park, including common areas (excepting only inside any leased areas).
6. Upon discovery, each Tenant will immediately report to the Kodak Communications Center (**Phone: 585-722-9911**) all injuries/illnesses requiring emergency treatment (including anything involving blood); all fires (whether or not extinguished); and all environmental incidents (including spills, blood, mercury, PCB's).
7. Any alterations desired by Tenant must be performed in strict accordance with the terms of the Lease, In addition, any governmental building, zoning, electrical and/or other similar permits and approvals relating to any work being performed by any Tenant (in any leased area, building or common area) shall require the involvement and prior approval of Kodak. Tenant should not contact any governmental agency on behalf of Kodak. Each Tenant must notify Kodak in writing of its need for any such governmental permits and/or approvals and must allow Kodak, at Kodak's option, to be lead the application and approval process.
8. Access inside Eastman Business Park for any Tenant (whether walk-in or drive-in) must be coordinated through and shall need access authorization from Tenant's designated Kodak Representative. All such access will require compliance with all Kodak site access policies and standards. No personal vehicles are allowed in the Eastman Business Park unless approved in advance by the Kodak Representative. Any of Tenant's employees, agents and invitees having

access to Eastman Business Park shall, at all times when present: (a) for walk in access, prominently display on his/her exterior clothing an identification badge which has been issued by Kodak and if any such person requires on-site access for more than 10 days, a photo identification badge will be issued to such person; and (b) for drive in access prominently display a drive-in vehicle access pass. Any photo identification badge and/or drive-in vehicle access pass shall initially be issued by Kodak at Kodak's expense; any subsequent replacement of any such photo identification badge and/or drive-in vehicle access pass shall be paid for by the requesting Tenant, as Additional Rent, at the then-applicable rate charged by Kodak. Each person may be limited in entering Eastman Business Park or any particular buildings to specified gate locations or doors, may have limitations of hours during when access is allowed and must display and/or use his or her issued badge through the applicable entry point.

9. Kodak has an exclusive agreement with a certain security guard service provider at Eastman Business Park for perimeter security services. Each Tenant shall have the right to use its own security service providers for security services into and at its leased space provided that: (a) any such security providers cannot impact or otherwise affect the perimeter of Eastman Business Park; and (b) Tenant shall provide Landlord with duplicate copies of keys, access cards or other security devices required to gain access to its leased space. .

Kodak reserves the right to make reasonable updates and modifications to these Rules and Regulations from time to time. Notification of any such updates and modifications will be provided to all tenants. In the event of any conflict between the terms of these Rules and Regulations and the terms of any Tenant's Lease, the parties agree that the terms of Tenant's Lease shall control.