

EASTMAN KODAK COMPANY

ROCHESTER, N. Y

April 18th, 1911.

Mr. F. W. Barnes,

C i t y

Recd by
F. W. B.

Dear Sir:

You are hereby notified that a Committee of Safety has been appointed, on which you are requested to act as a member, the committee being composed as follows: Mr. Robertson, Chairman; yourself, Mr. Folmer, Mr. Ruttan, Mr. Haste or his appointee, and Mr. McCanne, Secretary.

The object of this committee is to investigate and further the adoption of all practicable safety appliances in the various factories of the Company. The committee will meet on call of the Chairman. The Secretary will keep a record of the proceedings of the committee; have charge of the collection of all information from outside sources; and keep a record and tabulate the causes of accidents in the different factories, which are to be reported to him through the member of the committee representing the factory where the accident has occurred. It is hoped that through the advice of such a committee a large percentage of the accidents which now occur may be prevented.

Yours very truly,

